

Matthew Turner PTA Volunteer List 2013-14

Please see the reverse side for descriptions of each activity

Fundraising

- Auction, Dinner & Dance
- Book Fair (Fall)
- Escrip/One Cause/Raley's
- Ice Cream Sales
- See's Candy Sales
- Spirit Wear Sales

Events/Programs

- Adopt-a-Family
- Art Day
- Back to School Registration
- Engineering Day
- Fall Social
- Picture Day
- Talent Show
- 5th Grade Farewell
- 4th & 5th Grade Track Meet

Ongoing Activities

- Art Docent Coordinator
- BookParents Program
- Garden
- Hospitality Services
- Library
- Marquee
- Reading Center
- Used Book Drive
- Yearbook

Other

- BEF Liaison
- BEF Run
- Miscellaneous

Interested in being a chairperson for an event? Yes No (please circle one)

If yes, which event would you be interested in chairing? _____

All committee chairs are provided with a list of volunteers to help you with your chosen committee.

Any other talents or interests that you could offer the PTA: _____

(e.g., art or science ability or interest, computer skills, business connections, etc.)

Name _____ Email _____

Daytime phone _____ Evening phone _____

Please return this form at Back to School Registration or to the Front Office.

A PTA representative will call you to discuss your involvement in specific activities.

Thank you for your time and support!

Fundraising

Auction, Dinner & Dance: Largest annual fundraiser. Committee members gather donations, classroom projects and organize and publicize the event. All talents and skills welcome!

Book Fair: Organize and sell books during the week of the fall book fair.

Escrip/One Cause & Raley's: Help with promotion, data entry and contacting parents to join these programs which help raise funds for our school.

Ice Cream Sales: Assist selling ice cream Thursday afternoons, September – October & April – June.

See's Candy Sales: Help with promotion, organization and distribution of candy.

Spirit Wear Sales: Help with selling MT apparel.

Events/Programs

Adopt-a-Family: Help coordinate classroom gifts and donations for this school-wide clothing and gift drive during the holidays for community members in need.

Art Day: Assist local artists in classrooms, hospitality for artists, decoration & promotion.

Back to School Registration: Help with various stations at BTR in Fall 2014.

Engineering Day: Help conduct in-class experiments, assist in judging student construction projects & present awards.

Fall Social: Planning, promotion and coordination of activity and refreshment areas during fall social.

Picture Day: Assist with hair, posing and organizing. (Receive a free picture package.)

Talent Show: Help organize students, promote the event and keep the show running smoothly.

5th Grade Farewell: Planning, organizing and decorating for various events.

4th and 5th Grade Track Meet: Help with various stations; set up, timing and organizing.

Ongoing Activities

Art Docent Coordinator: Coordinate lessons and materials needed for classroom art docents.

BookParents Program: Read to a class for 30 minutes each week throughout the year. Book lists provided.

Garden: Help with planting, weeding and teaching students about the garden.

Hospitality Services: Help set up food and drinks for PTA sponsored events hosted at the school.

Library: Help file books, inventory and organize.

Marquee: Update the marquee in front of the school with current information.

Reading Center: Help read with students, organize the center and other tasks.

Used Book Drive: Assist in organizing the used book drive to help support our library programs.

Yearbook: Take pictures throughout the year and collaborate on the yearbook layout.

Other

BEF Liaison: Attend Benicia Education Foundation (BEF) Board meetings as the representative from Matthew Turner.

BEF Run: Assist on the green or on the race course for the BEF's largest fundraiser.